

# **BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS**

## **MINUTES OF THE MEETING OF THE BOARD**

**DATE 23 September 2009**

**PLACE 1511 Pontiac Avenue, Building 69-2 Conference Room,  
Cranston, RI**

**MEMBERS PRESENT Messrs. Carter, Millar and Pilz**

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant  
Mr. Richard W. Bernstein, Legal Counsel  
Mr. Brian J. Riggs, DBR Department Budget Administrator**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:25 PM.**

**Call to Order**

**AGENDA ITEM 2 Secretary/Treasurer Pilz made a motion, seconded by Ms. Votta, to approve Approval of Minutes the minutes of the 27 May 2009 meeting. The motion was passed  
unanimously.**

**AGENDA ITEM 3** Because of the nature of the following items,  
Chairman Carter made a  
Executive Session motion, seconded by Secretary Pilz, to hold an  
Executive Session

according to Section 42-46-5a of the Rhode Island General Laws,  
for

sessions or work sessions pertaining to collective bargaining or  
litigation

under Section 42-46-5(a)(2) and for investigative proceedings  
regarding

allegations of civil or criminal misconduct under Section  
42-46-5(a)(4) and

the motion was passed unanimously at 2:27 PM.

Mr. Millar made a motion, seconded by Secretary Pilz, to seal the  
executive session and record the votes taken in executive session  
pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed  
unanimously.

#### **Record of Votes Taken in Executive Session**

**No motions were made during Executive Session.**

**AGENDA ITEM 4 1. RIASLA Newsletter was received.**

**Correspondence**

**2. Ohio Board newsletter was received.**

## **AGENDA ITEM 5 LA applications**

### **Applications–LA & COA**

**John McMeeking – Mr. McMeeking has passed Sections A, B, C & D of the CLARB exams.**

**Secretary Pilz made a motion, seconded by Mr. Millar, to approve Mr. McMeeking to take the June 2010 RI State exam. The motion was passed unanimously.**

**Rodney Robinson applying for reciprocity with Maryland. Ms. Styron will send our verification form to Maryland to be completed before a decision can be made.**

### **COA applications**

**The Board reviewed the following new COA applications:**

**Andropogon Associates, Ltd. listing Jose Alminana in responsible charge.**

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**The Cecil Group. Inc. listing Steven Cecil in responsible charge**

**Secretary Pilz made a motion, seconded by Mr. Millar, to approve the above listed COA applications pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed unanimously.**

#### **AGENDA ITEM 6 a. Review & update Rules & Regulations**

##### **Old Business**

**If the 28 October 2009 agenda is light, the Board will have a Rules and Regulations work session at that meeting.**

#### **AGENDA ITEM 7 a. Miscellaneous**

##### **New Business**

**1. Secretary Pilz brought a brochure from Ocean State Landscapers to the Board's attention. Their brochure mentions residential and commercial and lists Landscape Design as one of their specialized services.**

**Secretary Pilz made a motion, seconded by Mr. Millar, to send them a letter of informal inquiry requesting an explanation/clarification as to the wording associating commercial with landscape design. The motion was passed unanimously.**

**2. Secretary Pilz reported that there are 22 states in Region 1 that require Continuing Education. The fact that Rhode Island does not may cause problems for Rhode Island registered landscape architects applying for reciprocity in states that require it. Secretary Pilz will collect data for the next meeting on how many states require Continuing Education.**

**b. The next Board meeting is scheduled for 28 October 2009 at 2:00 PM.**

**AGENDA ITEM 8 Mr. Millar made a motion, seconded by Secretary Pilz, to adjourn at 3:12 Adjournment PM. The motion was passed unanimously.**

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